



EL-FAYROUZ
British International College

Parent Teacher Meeting (PTM)

Monday 16 March, 2020

1:30 - 3 pm

You are cordially invited to attend a Parent Teacher Meeting to discuss the progress of your child in Primary & Lower Secondary.

Please be sure to arrive on time.

FBIC



0109 656 7765 - 06 374 7761 - 06 374 7979
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www.britishinternationalcollege.com
El-Fayrouz, next to the Special Bus station,
El-Dokki Central, Port Said, Egypt.

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Dear Parents/Guardians,

We would like to invite you to attend our second **Parent-Teacher Meeting (PTM)** at **FBIC** on **Monday, 16 March, 2020** from **1:30 pm to 3:00 pm**. Faculty members will be present to speak with you regarding your child's progress.

These meetings provide an opportunity for parents and teachers to discuss the progress of your child in the primary and lower secondary stages, and they will give you a better understanding of your child's strengths, special abilities, and current performance.

Please note the following:

- On the day of the **Parent-Teacher Meeting (PTM)**, buses will leave the school at exactly **1:00 pm** or you can pick up your child at the gate at **1:15 pm**.
- If you will attend the **PTM**, and wish to collect your child from the school, please let us know by mentioning this in the **communication book**.
- Parents may register for the PTM at the reception desk at **1:20 pm**.
- The duration of the meeting with the teacher will be no more than **5 minutes**, so please be prepared with your questions and comments to save time.

We look forward to seeing you on **Monday, 16 March, 2020**

Sincerely,

FBIC Administration

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